



Call for Expression of Interest (EOI) for the supply of services, works and supplies

National EOI REF: -SHA UG EOI 2022_2025

Self Help Africa is completely against fraud, bribery and corruption

Self Help Africa does not ask for money for bids. If approached for money or other favours, or if you have any suspicions of attempted fraud, bribery or corruption please report immediately to email selfhelpafrica@expolink.co.uk

Please provide as much detail as possible with any reports

Self Help Africa (SHA) is an international NGO dedicated to the vision of an economically thriving and resilient rural Africa. We have close to 20 years of experience working with smallholder farmers, farmer associations, cooperatives and agribusinesses across Africa to help farmers grow and sell more food, improve diets, diversify incomes and make their livelihoods more sustainable and resilient to external shocks. SHA also builds awareness of issues affecting smallholders and represent their interests at policy and institutional level.

Self Help Africa Uganda urgently seeks an Expression of interest (EOI) to prequalify Service Providers of goods/supplies and services for the period 2022-2025 in the Districts of Adjumani, Arua, Maracha, Zombo, Nebbi, Nwoya, Gulu, Lira, Omoro, Kiryandongo, Masindi, Hoima, Buliisa, Kabale, Rubanda, Mbarara, Kanungu, Kampala, Entebbe, Jinja, Tororo, Mbale, Kapchorwa, Soroti, Kumi, Ngora, Kaberamaido, Amuria, Katakwi, Kitgum, Lamwo, Nakapiripirit, Amudat, Moroto, Kapelebyong for the following categories of goods/supplies and services.

For more information on SELF HELP AFRICA and its operations please visit www.Self Help Africaglobal.org

This call for expression of interest is to identify suppliers that will be added to our pre-qualified suppliers list for 2022 to 2025 for the following categories of goods/supplies and services:

NO.	CATEGORY NUMBER	ITEM DESCRIPTION	Location
1	SHA/SUPS/01/2022-2025	Supply & Delivery of Motor vehicles, Motor cycles and genuine parts	Kampala
2	SHA/SUPS/02/2022-2025	Repair & servicing of Toyota Hilux & Toyota Land cruiser motor vehicles and Yamaha DT, Honda motor cycles	All Locations
3	SHA/SUPS/03/2022-2025	Provision of Toyota Hilux, Toyota Land Cruiser Motor vehicles & Yamaha DT, Honda Motor cycles insurance services	Kampala
4	SHA/SUPS/04/2022-2025	Supply & delivery of Computers, Computer Hardware, Printers,	Kampala

		Photocopiers, Ipads (tablets), Servers and ICT related electronics	
5	SHA/SUPS/05/2022-2025	Provision of routine service, repairs and maintenance for office Computers, Computer Hardware, Printers, Photocopiers, ICT related equipment and printing services	All Locations
6	SHA/SUPS/06/2022-2025	Provision of Property insurance services	All Locations
7	SHA/SUPS/07/2022-2025	Supply of General Stationery	All Locations
8	SHA/SUPS/08/2022-2025	Supply of Photocopier Toners & Printer Cartridges	All Locations
9	SHA/SUPS/09/2022-2025	Supply of Office Tables, Office Chairs, Cabins & other Office fittings and repairs	Kampala
10	SHA/SUPS/10/2022-2025	Design & supply of Branded Promotional materials (T-Shirts, Corporate wear, Caps, banners, Tear drops, Brochures, Calendars)	Kampala
11	SHA/SUPS/11/2022-2025	Supply of fuel and lubricants for Motor vehicles & Motor cycles	All Locations
12	SHA/SUPS/12/2022-2025	Supply & Delivery of Agro Inputs (Seeds, organic fertilizers, pesticides, storage facilities, Silos, Packing materials)	All Locations
13	SHA/SUPS/13/2022-2025	Provision of Hotel Accommodation, work shop facilities & catering services	All Locations
14	SHA/SUPS/14/2022-2025	Provision of Outside Catering Services	All Locations
15	SHA/SUPS/15/2022-2025	Provision of Internet Services	Kampala
16	SHA/SUPS/16/2022-2025	Provision of Engraving & Embroidery services	Kampala
17	SHA/SUPS/17/2022-2025	Provision of Medical insurance services to staff	All Locations
18	SHA/SUPS/18/2022-2025	Provision of Car hire services	All Locations
19	SHA/SUPS/19/2022-2025	Provision of Security/Guarding services	All Locations except Kampala
20	SHA/SUPS/20/2022-2025	Provision of Staff Provident fund investment services	All Locations
21	SHA/SUPS/21/2022-2025	Provision of Consultancy services (Baselines, Evaluations, Tax aspects, Market Survey study)	All Locations
22	SHA/SUPS/22/2022-2025	Provision of Office Space for Rent	All Locations
23	SHA/SUPS/23/2022-2025	Provision of Legal General Services	All Locations
24	SHA/SUPS/24/2022-2025	Provision of External Audit Services	All Locations
25	SHA/SUPS/25/2022-2025	Provision of Fumigation Services and general office cleaning	All Locations
26	SHA/SUPS/26/2022-2025	Provision of Courier services	All Locations
27	SHA/SUPS/27/2022-2025	Provision of Revaluation of assets/properties	Kampala
28	SHA/SUPS/28/2022-2025	Provision of Travel Insurance	All Regions – World wide
29	SHA/SUPS/29/2022-2025	Provision of Honey Equipment	Karomoja and Acholi
30	SHA/SUPS/30/2022-2025	Provision of fire safety and protective gear	All Locations
31	SHA/SUPS/31/2022-2025	Provision of Air Ticketing	World wide

32	SHA/SUPS/32/2022-2025	Provision of Group Personal Accident Insurance	All Locations
33	SHA/SUPS/33/2022-2025	Provision of Air Ticketing	World wide
34	SHA/SUPS/34/2022-2025	Provision of Group Personal Accident Insurance	All Locations
35	SHA/SUPS/34/2022-2025	Supply of animals, sheep, goats, chicken, pigs	All locations

Prequalification is open to all legally registered companies in Uganda. How interested Applicants should apply:

Pick up bid forms at our offices in Kampala, Kiryandongo - (Bweyale), Soroti, Nakapiripirit, Kitgum, Adjumani, Kabale or download from <https://selfhelpafrica.org/ie/category/tenders/>.

EOIs must be delivered in one of the following two ways:

1. Electronically by email to tenders.ug@SelfHelpAfrica.ie and in the subject field state:

- a) "EOI - Prequalification for provision of (Nature of business) 2022-2025".
- b) Name of your firm with the title of the attachment
- c) Number of emails that are sent e.g. 1 of 3, 2 of 3, 3 of 3.

2. If electronic bid submission is not possible please submit in a sealed envelope marked "EOI - Prequalification for provision of (Nature of business) 2022-2025" with the words 'not be opened before the deadline 30th June, 2022 2.00pm EAT by the EOI tender committee' with your offer in an envelope marked as Technical Offer to SELF HELP AFRICA Uganda Head Office, P. O. Box 34429, Kalamu House, 3rd Floor, Plot 1B, Kira Road.

Tenderers or their authorised representative are not required to be present at the bid opening

PROPOSED TIMELINES

Line	Item	Date
1	Publish EOI Notice	31/05/2022
2	Closing date for clarifications	21/06/2022
3	Closing date and time for receipt of EOI	29/06/2022 17:00 EAT
4	EOI Opening Location	SELF HELP AFRICA Uganda Head Office, P. O. Box 34429, Kampala. (U). Kalamu House, 3rd Floor, Plot 1B, Kira Road
5	EOI Opening Date and time	30/06/2022 14:00 EAT
6	EOI Evaluation	01/07/2022
7	Display of Pre-Qualified Suppliers	18/07/2022